

# Campsite Maintenance Know-How

## Logbook rotation

Management of the green log book (and also the red journal) is the responsibility of the campsite maintenance volunteer.

The log books fulfil several purposes:

- Getting Track user data – used to support strategic planning and resourcing decisions, and for funding applications
- Real-time use records – to assist emergency services to identify walkers in the area, if necessary
- Enhance the social aspect of the walk – records left by walkers ahead promotes connection

There should always be a log book in each shelter (and Visitor Information Centre).

Log books should be brought in from the campsite regularly to allow for the transfer of recent records to our database.

We suggest that you swap your log book at least once a year. Volunteers for the busier campsites should consider swapping the book every 6 months. The best time to make a swap is in late spring – most of the walkers for the season are captured before the swap, while the number of records lost if the shelter is destroyed by a summer fire are reduced.

When you remove the book from the campsite, you leave another in its place. We have at least 2-3 books in rotation for each campsite. The books are identified by a unique number and the campsite name to help keep track of them.

When you swap a book, please let us know in your campsite inspection report for the visit. State the two book numbers (one “in” and one “out” of the campsite).



Books waiting their turn to go back to the campsite

Plan ahead to swap your book. Contact us in advance to request the replacement book. You can do this by making a comment in a campsite inspection report, or by emailing Helen ([volunteer@bibbulmuntrack.org.au](mailto:volunteer@bibbulmuntrack.org.au)). The book can be picked up from our office, sent home with one of our office personnel who lives near you, or posted. The book removed from the campsite can be returned to the office by one of the same methods.

Sometimes, we can identify a data entry volunteer who lives near a campsite maintenance volunteer – then more direct transfers can be made, and ‘your’ books need not come back through the office at all!

If you are interested, you may carry out the data entry for your own campsite. In this way, you can keep the ‘spare’ book or books at home, and swap one back into the campsite when the data entry is complete. Please contact Helen to find out more.

You might be interested in reading an article about logbooks and data entry, in Bibbulmun News #88 (Dec 2021), pages 18-19 – you can find it extracted and linked [here](#).

Please note, the journals (red books) are NOT swapped out. They are continuous from first to last page and only removed from the campsite when full. Their purpose is for story telling and social connection between walkers. Request a new journal when you notice the current one is getting close to full – how quickly it fills will depend on how busy your campsite is. This request can be made by the same methods as the log book.